

## Arrival & Dismissal

All students being dropped off at school enter the building through Door 2 (Parking lot) beginning at 8:05 AM. Breakfast is provided for all students each day.

The school day ends at 3:17 PM. Students who are pick-up may be picked up beginning at 3:17 PM from the gym. If you need to change your child's transportation on any given day, please communicate this change with the main office by 2:00 PM. The main office is closed from 2:45-3:15 PM each day and students must be picked up from the gym.

## Dress Code

All students must come to school in uniform clothing every day.

- Tops – Powder blue, White, Green, or Navy
- Pants, Shorts, Skirts, and Jumpers – Tan, black, khaki, or navy; **NO JEANS**
- Footwear – students should wear athletic shoes on their assigned PE days so that they may fully participate in activities; Flip flops and sandals are never to be worn for your child's safety.

For students' comfort, they may wear jackets, sweatshirts, and hoodies, but hoods may not be worn.

On Fridays, students may wear jeans (may not have holes) and a uniform shirt, Nance T-shirt, or other school-appropriate T-shirt. Students who do not follow the school dress code will be asked to contact parents/guardians to bring appropriate clothes to school.

## Snacks and Drinks

All students are provided a healthy breakfast and lunch each day, along with regular fruits and vegetables for snacks. Students may not eat snacks and drinks (besides water) that are brought to school, except for a lunch.

## Cell Phones & Electronic Devices

In accordance with district policy, students are not allowed to have cell phones visible or in use during the school day. **Phones must be stored in book bags in classroom lockers each morning.** Violations of this policy may lead to cell phones being confiscated. In case of emergency, please contact the main office to reach your child.



# Parent and Family Handbook 2024-2025



8959 Riverview Boulevard  
St. Louis, MO 63147  
(314) 867-0634  
[www.slps.org/nance](http://www.slps.org/nance)

**Bell Times: 8:20 AM-3:17 PM**

## Our Mission:

The mission of Earl Nance Sr. Elementary School is to empower students to have a voice within their community. All students will achieve success by experiencing a school environment that promotes literacy, equity, innovation, social justice, and belonging.

## Our Vision:

Nance Elementary students will be empowered as change agents to make a positive impact on the world.

## Nance Elementary students agree to demonstrate HEART and follow the Nance Knights Responsibility Policy:

**Honesty-** To speak or act truthfully, no matter the outcome


**Empathy-** To understand the feelings of others

**Accountability-** To demonstrate the power to own your actions

**Respect-** To treat yourself and others with kindness

**Tenacity-** To keep going even when things get tough

The Knights Have HEART Matrix below outlines the expectations for student behaviors throughout the school.

Nance Knights Have HEART! School Expectations						
	<b>Classroom</b> Voice Level 0-3	<b>Hallways</b> Voice Level 0	<b>Restroom</b> Voice Level 0	<b>Cafeteria</b> Voice Level 2	<b>Playground</b> Voice Level 4	<b>Bus</b> Voice Level 2
<b>H</b> Honesty	Tell the truth Own up to your mistakes Do your own work	Tell the truth Be truthful about your destination	Tell the truth Report hurt, harm, or danger to an adult	Tell the truth Take responsibility for your own mess	Apologize if you accidentally hurt someone Tell the teacher if someone is hurt	Tell the truth Communicate truthfully with the bus driver
<b>E</b> Empathy	Listen to understand the perspective of others Encourage others to do their best	Walk to the right to make room for others Give others space in the line	Give others privacy Clean up after yourself so others don't have to	Follow the directions of the adults at all times Clean up after yourself so others don't have to	Take turns Share with others Include everyone in games and activities	Follow the directions of the bus driver at all times Help others if they need it
<b>A</b> Accountability	Be in control of your own feelings, words, and actions Complete your own work in a timely manner	Use walking feet Carry a hall pass if you are on your own	Go Flush Wash Leave	Stay seated at all times Throw your trash away	Use problem solving steps to solve problems Take responsibility for your actions	Stay seated at all times Clean up your area and take all belongings with you
<b>R</b> Respect	Use kind words Allow others the opportunity to learn Be a good partner or group member	Keep hands and feet to yourself Be courteous of the learning taking place in other classrooms	Take care of your personal business Take care of the bathroom fixtures Throw trash away	Use good table manners and say please and thank you Keep hands and feet to yourself	Use kind words Keep hands and feet to yourself Consider the feelings of others	Use kind words Keep hands and feet to yourself No eating or drinking
<b>T</b> Tenacity	Try your best on all classroom activities and assignments	Follow all expectations even if there are distractions	Do the right thing even when no one is watching	Follow the cafeteria expectations even if you	Play fairly and safely while having fun	Follow all expectations even if others are not

## Academic Expectations

Student academic progress is assessed throughout the year based on progress towards mastery of grade level standards. The chart below outlines how student grades are determined by using Standards-Based Grading.

Each quarter, progress reports are issued to students after five weeks. Report cards are completed at the end of each quarter. Parent teacher conferences are held at the end of first and third quarter. **Please refer to the one-page handout, “What Nance Knights Need to Know”** for more detailed information about academic expectations at each grade level.



What Does My Grade Mean?			
Traditional Grading Scale		Standards Based Grading Scale	
<b>A</b>	90-100%	<b>4</b>	<b>Extending</b> <i>I am able to demonstrate understanding and mastery of the standard beyond what is required for my grade level.</i>
<b>B</b>	80-89%	<b>3</b>	<b>Meeting</b> <i>I am able to meet the expectations of the grade level standard consistently.</i>
<b>C</b>	70-79%	<b>2</b>	<b>Progressing</b> <i>I am able to demonstrate mastery of part of the standard, demonstrate mastery of a prior grade level standard, or can perform part of the standard with assistance.</i>
<b>D</b>	60-69%	<b>1</b>	<b>Emergent</b> <i>I am not yet able to demonstrate mastery of the standard, even with teacher assistance.</i>
<b>F</b>	0-59%		

## Communicating with Staff

All Nance staff can be reached via SLPS e-mail, by phone at (314) 867-0634, and by using Class Dojo. Please contact your child's teacher or the main office to make an appointment with school staff as unplanned appointments may not be able to be accommodated. *Please ensure the main office and your child's teacher are provided with updated contact information at all times.*

## Visitor Policy

Visitors are required to sign-in at the security desk/main office and wear a visitor pass. Visitors are not allowed to go throughout the building without being accompanied by staff. All visitors are subject to a security screening.